

**GRAND JUNCTION REGIONAL AIRPORT AUTHORITY**

**Date: February 17, 2015**

**Location: GRAND JUNCTION REGIONAL AIRPORT  
AIRPORT TERMINAL BUILDING – 2<sup>ND</sup> FLOOR  
2828 WALKER FIELD DRIVE, GRAND JUNCTION, CO**



**EXECUTIVE SESSION AGENDA**

**Time: 3:00PM – 4:00PM**

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**I. Call to Order**

**II. Motion into Executive Session**

To confer with the Authority's legal counsel for the purpose of receiving legal advice relating to a pending investigation, as authorized by CRS§24-6-402(4)(b), and to discuss personnel matters as authorized by CRS §24-6-402(4)(f).

**III. Adjourn Executive Session**

**BOARD WORKSHOP AGENDA**

**Time: 4:00PM – 5:30PM**

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The Board Workshop Agenda is structured to provide the Board an opportunity to discuss items that do not require Board action at this time. Although agenda items may be discussed, the Board may take no formal action during the Board Workshop. Pursuant to State law, action taken on Board Workshop agenda items must occur either at the scheduled Regular Board Meeting or at a Special Board Meeting.

**I. Discussion Items:**

1. Discussion of Draft Employee Handbook (Presented by: Danielle Urban)

**REGULAR BOARD MEETING**

**Time: 5:45PM**

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**I. Call to Order**

**II. Approval of Agenda**

**III. Conflict Disclosures**

**IV. Commissioner Comments**

**V. Citizens Comments**

The Grand Junction Regional Airport Authority welcomes public comments at its meetings. The Citizens Comment period is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please fill out a comment card prior to the meeting. If you have a written statement for the Board, please have 10 copies available and give them to the Clerk for distribution to the Board. The Board Chairman will indicate when you may come forward and comment. Please state your name for the record.

**VI. Presentations**

- A. Foreign Trade Zone Presentation (Presented by: City of Grand Junction Staff) 1

**VII. Consent Agenda**

The Consent Agenda is intended to allow the Board to spend its time on the more complex items on the agenda. These items are perceived as non-controversial and can be approved by a single motion. The public or Board Members may ask that an item be removed from the Consent Agenda and be considered individually.

- A. January 20, 2015 – Regular Board Meeting Minutes 2

**VIII. Discussion Items**

- A. Financial Update (Presented by: Ty Minnick) 3
- B. Review of By-Laws (Presented by: Ben Wegener) 4
- C. Resolution – Authority to Execute Standardized Agreements (Presented by: Ben Johnson) 5
- D. Administration Building Discussion (Presented by: Commissioner Troy Ball)
- E. Handout - Draft Aeronautical Use Ground Lease (Presented by: Lease Committee)

**IX. Action Items**

- A. Resolution 2015-003 - Amend 2015 Fees & Charges (Presented by: Ben Johnson) 6
- B. Finance and Audit Committee Appointments (Presented by: Rick Langley)
- C. West Star Aviation – Colorado Flight Center Sub-Lease Agreement (Presented by: Amy Jordan) 7
- D. P & L Properties Assignment of Ground Lease and Consent to Assignment of Ground Lease (Presented by: Amy Jordan) 8
- E. Grant Application – Colorado Firefighter Safety and Disease Prevention Grant (Presented by: Ted Balbier and Austin Fay) 9
- F. Resolution 2015- 004 – Federal Mineral Lease District Grant Application (Presented by: Amy Jordan) 10
- G. Colorado Discretionary Aviation Grant Offer, Agreement and Resolution – CDAG 15-GJT-I01 - Airport Operations and Manangement Intern (Presented by: Austin Fay and Victoria Villa) 11
- H. Recommendation - Security Guard Services (Presented by: Ben Johnson) 12
- I. Asset Disposal Request (Presented by: Austin Fay) 13
- J. Vending Contractor Selection and Contract (Presented by: Austin Fay) 14

**X. Any other business which may come before the Board**

**XI. Adjournment**

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**DIRECTIONS TO MEETING LOCATION:**

GRAND JUNCTION REGIONAL AIRPORT - TERMINAL  
2828 WALKER FIELD DRIVE, SECOND FLOOR  
GRAND JUNCTION, CO 81506

Grand Junction Regional Airport is located at the end of Horizon Drive, north of Interstate 70. Parking is available in the Airport's main parking lot. Please bring your parking ticket into the meeting, and we will validate the parking ticket. [Map of the Airport Campus](#)

Thank you for your patience as we transition to a new meeting location. This will be the meeting location for the remaining Board meetings for 2015.