



---

**Grand Junction Regional Airport Authority Board**  
**Board Meeting and Workshop**  
Meeting Minutes  
January 20, 2015

---

**EXECUTIVE SESSION AGENDA**

**Time: 3:00PM-5:00PM**

**I. Call to Order**

Mr. Steve Wood, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 3:00 PM on January 20, 2015 in Grand Junction, Colorado and in the County of Mesa.

**II. Motion into Executive Session**

*Commissioner Nelson moved to adjourn into Executive Session to confer with the Authority's legal counsel for the purpose of receiving legal advice relating to a pending investigation, as authorized by CRS§24-6-402(4)(b), and to discuss personnel matters as authorized by CRS §24-6-402(4)(f). Commissioner Susuras seconded. Voice Vote. All Ayes. Commissioner Susuras seconded. Voice Vote. All Ayes.*

**III. Adjourn Executive Session**

**Adjourn Executive Session at 4:15PM**

**BOARD MEETING AGENDA**

**Time: 5:15PM**

---

**I. Call to Order**

Mr. Steve Wood, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:18 PM on January 20, 2015 in Grand Junction, Colorado and in the County of Mesa.

**Present:**

*Commissioners Present:*

Steve Wood, Chairman  
Paul Nelson, Vice Chairman  
Dave Murray  
Rick Wagner  
Rick Langley  
Sam Sasuras  
Troy Ball

*Other:*

Bill Marvel, GJAUTA  
Shannon Kinslow, TOIL  
Bill Pitts, Citizen  
Drew Armstrong, Audit & Finance  
Denis Corsi, Armstrong  
Justin Pietz, Armstrong  
Eric Trinklein, Armstrong  
Wayne Clark, GJAUTA  
Chance Ballegeer, GJRAA  
Vara Kusal, HDD

*Airport Staff:*

Ben Johnson, Interim Airport Manager

Victoria Villa, Clerk  
Amy Jordan  
Ben Peck  
Ty Minnick  
Austin Fay  
Chance Ballegeer  
Brian Harrison

Jay Moss, HDD  
Jason Hofman, BLM  
Brian Harrison, GJRAA  
Dave Krogman, West Star Aviation  
Eddie Clements, GJ Balloon Port  
Kevin Reimer, Western Hospitality  
Larry Kempton, Citizen  
Larry Kempton Sr., Citizen  
Clark Atkinson, Shaw Construction  
Dave Brakliea, WCARC  
Bob Caskey, CAF  
Dale Beede, C1A  
G. Parker, GJAUTA  
Jessica McClelland, Citizen  
Bruce Verstraete, Citizen  
Bart Hicks, GJAUTA  
Deborah Gaul, Citizen  
Robert E., Citizen  
James Grady, Citizen  
Jerry McDonough, Citizen  
Ed Behen, CAP  
Sterling Hurst, EAA 800

## **II. Approval of Agenda**

No changes to agenda.

*Chairman Wood approved the agenda as distributed by major motion.*

## **III. Conflict Disclosures**

Chairman Wood - Hangar Owner  
Commissioner Wagner - None  
Commissioner Nelson - None  
Commissioner Murray – None  
Commissioner Susuras – None  
Commissioner Langley – None  
Commissioner Ball - None

## **IV. Commissioner Comments**

Chairman Wood welcomed Mr. Troy Ball to the Board. Mr. Ball filled the vacant At-Large position formally held by Tom Frishe.

Chairman Wood said that the Thunderbirds have confirmed to be at the Grand Junction Air Show this October, the weekend of the 12<sup>th</sup>.

Commissioner Wagner thanked that Tenants and Users Association and others at the airport for the support they have given the Airport over the last year.

## **V. Citizen Comments.**

None.

## **VI. Presentations**

### **A. Horizon Drive Business Improvement District Presentation**

Jay Moss, Treasurer of the Horizon Drive Business Improvement District Board, presented to the Board a corridor improvement project map. Mr. Moss gave a bit of background on the Horizon Drive Business Improvement District. Mr. Moss said that their mission is to be committed to the building of community, enhancing the beauty and advocating the economic vitality of the Horizon Drive District. Mr. Moss said that as the airport is adjacent to the Horizon Drive District they wanted to involve the airport in their project. In the fall of this year they will be starting construction on phase I, which is the intersection around I-70, the three lights will be replaced with two roundabouts. The project will be just over 6 million dollars. Mr. Moss said that the second phase is going to be north of I-70 to the airport, and the third phase will be south of I-70 to G road. Mr. Moss said that this project will help in three areas, one being safety for pedestrians, cyclist and motor vehicles, in the past five years there have over 136 vehicle accidents and six accidents have involved pedestrians and two of those were fatalities and it is estimated that the Horizon Dr. traffic will increase 125% by 2035. The economic improvements is another area this project will improve. Lastly, Mr. Moss said that Horizon Dr. is the gateway to not only Grand Junction but the Grand Valley at large, it is the first and last impression so this project will bring light to what Grand Junction and the Grand Valley is all about.

#### **Discussion:**

Chairman Wood asked what the estimated dollar value is of phases II and III.

Mr. Moss said that the original project estimated in total was about 7million dollars, however when CDOT got involved, the project grew it's a lot larger now but he would estimate between 4 and 5million in total.

### **B. Commercial Non-Aeronautical Development Presentation**

Kevin Reimer with Western Hospitality, owner and operator of three hotels in downtown Grand Junction. Mr. Reimer said they have been working with the authority to potentially build a property out at the airport. Mr. Reimer said that they presented a letter of intent to the Airport and is present to answer any questions the Board may have.

#### **Discussion:**

Commissioner Susuras asked if Mr. Reimer would consider maybe a 50 year contract instead of a 99 years.

Mr. Reimer said that they would consider it, but it generally goes against his grain not to buy the land because they are a family run business and they haven't sold anything they have built so far and they don't plan to so that was the reasoning of requesting 99 years.

Commissioner Wood asked what kind of time frame they would be looking at from ground breaking to being ready for occupancy.

Mr. Reimer said that they are looking at a one year construction calendar and would like to open in the spring of 2017 so they are hoping to break ground sometime in February, March or April of 2016.

Mr. Reimer asked if there are any height restrictions.

Ms. Jordan said that there would be height restrictions, it would be outside the building restriction line, but there are different surfaces that go up based on the runway and so that would have to be evaluated.

Mr. Reimer said they would be looking at a four to five story building.

Ms. Jordan said that that would be something they will have to look at.

Chairman Wood said that some things Mr. Reimer is requesting would be subject to FAA approval.

Mr. Reimer indicated that he understood.

Mr. Dale Beede, with C1A, commented and said that this is incredible to have a local developer/owner wanting to do this on this land and with his experience with hotel developers is they build it and then have sold it before they have even finished it, so he applauds Kevin for being here and hopes the Authority will give him the grace and time to allow him to put it all together and make it successful for the Reimer's and for Grand Junction.

### **C. Shaw Construction**

Mr. Clark Atkinson, President of Shaw Construction said he was here to talk about the airport terminal. Mr. Atkinson said that Shaw was contracted to build the airport terminal and the work was suspended in approximately March of last year and in June of last year he understood from the Board that the Board was going to act expeditiously to have a third party review the payment applications as well as the work that had been completed and to either certify or to identify the work that was not completed correctly and since then they have not heard anything. Mr. Atkinson said he wrote a letter to the Board in October asking for an update and they still have not heard anything so he is here to ask

for an update from the Board as to the status of those two actions that they thought were going to be taken to by the Board and to find out what the path forward might look like.

Discussion:

Chairman Wood said that they do have a full report from AAG and the Board has just seen the full report within the last week to ten.

Commissioner Langley asked Mr. Atkinson if he has seen the report.

Mr. Atkinson said no they have not seen the report.

Mr. Langley said that Shaw's attorney has been communicating with the Authority's attorney and the letter from Shaw's attorney, dated December 15<sup>th</sup>, the letter refers to the report.

Mr. Atkinson said that there was a letter sent from Julie Walker to Shaw's attorney and the letter demanded that Shaw return to the site and complete additional work, not contract work. Mr. Atkinson said that the report from AAG was specific to drainage issues that were recommendations to the Airport Authority to prevent further damage to the building. Mr. Atkinson said that they responded back with a letter saying that when Shaw Construction left the site and since they have left the site they have complied with all of the written instructions from the Airport Authority and that the request being made was additional work which they would be glad to resume if they were provided with specific construction details in written form and a change order to complete the additional work. Mr. Atkinson said that that letter was written December 15 and they have not received a response from Ms. Walker relative to that letter. Mr. Atkinson said that they have not seen any other report referencing any other deficiencies to the work completed. Mr. Atkinson said that he has never seen the AAG report and to be more specific, Shaw Construction believes that they have completed all of the work pursuant to the contract documents and pursuant to a work order suspension by the Airport Authority. Mr. Atkinson said that it has been his experience the protocol is work that's completed is normally paid within 30 – 60 days after it's completed.

Commissioner Langley said that an email on December 16<sup>th</sup> from Mr. Atkinson referenced a promise made by the Authority and he can assure that no promises were made to Shaw or Shaw's subcontractors.

Mr. Atkinson said he was only here to say that it has been ten months since work was suspended and he has been trying to get a response from the Board for the past several months. Mr. Atkinson said he has sent a letter, he has emailed both the Board Chair and airport staff, and he has made at least six or seven phone calls, and he has not had a single response as to the status. Mr. Atkinson said he is here to get paid and to request professionally and respectfully for payment and to tell the Board that if they don't get paid by the end of January or have a justification for why the Board is withholding payment, then the Board will be forcing Shaw to act like a banker which is to foreclose the property or file suit.

Commissioner Langley said that Shaw has been paid 90% and the amount remaining is the retainage and that is the only risk mitigating factor that the airport has to assure that that work is up to standard. Mr. Langley said that he could not speak for the Board but he does not intend to release that retention until the project is complete and at this point they don't know when that will be, and holding that retention until the project is completed is fairly typical in the construction world.

Mr. Atkinson said that he respectfully disagrees, that is not normal protocol to hold retainage after a ten month suspension.

Commissioner Wagner said that in there is nothing specific in the contract, that Mr. Atkinson signed, that delineates a particular time frame for the return of the retainage. Commissioner Wagner said that he agrees that it is best practices for everybody to try and make determinations as soon as possible about whether or not they see any need for retainage and whether or not there is a necessity for remediation on the project. Commissioner Wagner said that they just saw the report very recently and they were a little concerned on a couple of things but the Board is doing exactly what the contract says they are entitled to do.

Mr. Atkinson asked what the time frame is for the Board to have a plan.

Chairman Wood asked Mr. Atkinson if he was aware of why the project was suspended.

Mr. Atkinson said that he was aware or maybe he didn't fully understand.

Chairman Wood said that this Board undertook a project that 5.9 of 6.2million dollars was supposed to come from FAA and State fund sources, as of today, everything in that project has come out of the airports coffers and the airport has ended up expending considerably more money than what was ever conceived at the start of the project. Mr. Wood said that the hardship is not unique.

Mr. Atkinson asked if they were obligated to finance the hardship of the Airport Authority.

Chairman Wood said that they have not asked Shaw to do anything except what the contract says.

Mr. Atkinson said that he disagrees and he has been advised by his legal counsel that they will be forced to file suit if they don't have payment soon or reasons why payment is being withheld.

Mr. Langley said they don't know when the project will resume because of the reasons earlier stated by Chairman Wood.

Mr. Atkinson asked if the Airport Authority has the \$320,000.00 that Shaw and the subcontractors are owed.

Chairman Wood said they do have \$320,000.00.

Mr. Atkinson asked if there was a reason why the airport won't pay them the money they are owed.

Chairman Wood said that it seems to be a point of contention of whether it's owed yet or not because the Board's understanding would be that this project is suspended and when it is suspended that means everything is in suspension. Chairman Wood said if the contract was terminated then that changes things, if the contract is resumed then that also changes things, but as it is right now they don't know if either of those eventualities will take place.

Commissioner Langley said that Shaw has been paid 90% and retainage is retainage it's paid when the project is complete.

Mr. Atkinson asked when that would be. Indefinitely? And asked if Mr. Langley was okay with that.

Chairman Wood said that not much about the admin building are they okay with, they inherited a royal mess.

Commissioner Wagner said that by signing the contract they agreed to certain things and this is one of them.

Further discussion took place on the admin building.

#### **D. Dave Shepard**

Mr. Shepard gave a statement on behalf of the Grand Junction Airport Users and Tenants Association (GJAUTA). Mr. Shepard introduced a few of many members apart of GJAUTA. Mr. Shepard stated that in June of 2013 Director Tippetts reported to the Authority Board that all bids for the admin building came in significantly above budget, Tippetts then stated his intention to negotiate with Shaw to bring the price down, this captured GJAUTA's attention because it was such a significant deviation from universally understood requirements for a fair, open and competitive bidding process. Mr. Shepard said that after consulting with counsel GJAUTA promptly wrote a letter to Chairman Granum on July 15, 2013 stating that Tippetts actions violate both federal and State law. Mr. Shepard said that further communication was exchanged between GJAUTA's counsel and the Authority, GJAUTA provided detailed research including specific citations from Federal and State statues that made clear the impropriety of negotiating with one bidder only on a public contract that, by law, was supposed to be awarded via sealed competitive bidding process. Mr. Shepard then said that the Authority responded by attempting to justify its actions as a change order. Mr. Shepard said change orders are appropriately used during construction for unforeseen developments and cannot be used to materially alter a project before it begins by hundreds of thousands of dollars so that one unsuccessful bidder gets preferential treatment. Mr. Shepard read a portion of attorney Steel's letter into the record that stated just as what Mr. Shepard

stated. Mr. Shepard said that as advised by their counsel all contracts entered into illegally are by definition “void”. Voiding this contract defines a path GJAUTA believes is appropriate and also opens many options, perhaps it is Shaw that owes the Authority money rather than the other way around. Mr. Shepard said that they respectfully suggest that this Board be on the offense pursuing every option to protect and to recover the public’s money. Mr. Shepard gave additional suggestions for the building.

**E. Bob Caskey**

Mr. Caskey said that four years ago he attended his first Board meeting upstairs in the terminal and at that time the Airport Authority had beautiful offices on the third floor with plenty of room for staff and the second time he came in trying to find their offices they were on site in a building down the road and when he tried to get in the old office he found that TSA was occupying their old offices. Mr. Caskey said that his suggestion is to make a deal with TSA and they can build the rest of the building and move Airport staff back into their old offices.

Discussion:

Chairman Wood said that that point has been given some consideration but the lease term with TSA is not up for a while.

**F. Clark Atkinson**

Mr. Atkinson said that he has suffered inflammatory and defamatory comments from GJAUTA but he too is a tenant and a pilot who has been flying out of this airport for 22 years, he is a citizen and has a small business, he is trying to run a business and they have not done anything that would be illegal or immoral. Mr. Atkinson said that anyone can talk to Eagle County, Mesa County, Denver County, City of Grand Junction, Town of Telluride, City of Aspen, City of Eagle, federal agencies and many other municipal state entities who have negotiated contracts, that were hard bid and best value or negotiated and any other combination of contractual delivery process, all of which were delivered with integrity and he is tired of hearing about it and tired of the conspiracy theories. Mr. Atkinson said that he is anxious for the unsealing of the documents because there seems to be an implied message that Shaw has done something illegal or wrong. Mr. Atkinson said that they run their business out of ethical fabric and they try to do what is right.

**VII. Consent Agenda**

**A. November 4, 2014 – Special Board Meeting Minutes**

**B. December 9, 2014 – Regular Board Meeting Minutes**

**C. December 15, 2014 – Special Board Meeting Minutes**

Discussion:

None.

*Commissioner Nelson moved to adopt all items on the Consent Agenda as presented.*

*Commissioner Wagner seconded. Voice Vote. All Ayes*



## **VIII. Discussion Items**

### **A. Financial Update**

Finance Manager, Ty Minnick, briefed the Board on the current financial status of the Airport. Mr. Minnick said that three auditors are on site right now and will be here throughout the week with a higher level manager coming in on Thursday and they anticipate issuing a final report by March, hopefully sooner. Mr. Minnick added that they are required by PERA to do an audit, PERA is auditing the Airport, and because of that there is one auditor here auditing the PERA side which is going to add to the expense. Mr. Minnick said even though PERA has started the Airport has not received and engagement letter so he does not know the cost of that audit.

Discussion:

Chairman Wood thanked the finance and audit committee for all of their help.

### **B. Review of Airport Authority Bylaws**

Chairman Wood said that at the December meeting regular counsel was in Australia and what they thought they were going to do between then and now is not what has happened. Chairman Wood said that the draft that the Board had looked at at that meeting and discussed redlines of is somewhat different than the draft before the Board tonight. Chairman Wood said that the Board is not prepared to adopt an amendment to the bylaws tonight.

Airport Authority Counsel Ben Wegener briefed the Board on the changes that have been made so far to the bylaws based on Board comments from the last meeting.

Chairman Wood requested for a copy of the redlined bylaws to be emailed to the Board ASAP so they can make comments and get it back to Mr. Wegener before the next meeting.

### **C. Security Solutions Committee**

Chairman Wood briefed the Board. Chairman Wood said that Ben Johnson, Chance Ballegeer and he have been in reasonably frequent dialog with the TSA and they are scheduled to have their next conversation with them this week.

### **D. Vending Concession Selection Update**

Project coordinator, Austin Fay, briefed the Board. Mr. Fay said that they currently published a revised version of the previous RFP. Mr. Fay said it was republished because the last two proposals that they received from the last RFP process were non-compliant and did not adhere to the specifications to the RFP. The RFP was republished on January 9<sup>th</sup> 2015 and closes on the 30<sup>th</sup> of January. Mr. Fay said they hope to have recommendation to the Board at the February Board meeting.

Discussion:

Commissioner Nelson asked if there was anyone who has shown interest yet.

Mr. Fay said that they did hold a site tour on the 16<sup>th</sup> and they had two people show up for that and they expect both of them to submit a proposal.

### **E. Rental Car Concessions IFB**

Ms. Jordan briefed the Board on the invitation for bid on rental car concessions. Ms. Jordan said that in 2008 the airport solicited sealed bids from operators of on airport rental car concessions and entered into agreements. Ms. Jordan said that those agreements terminated in April of 2013, and at that time they were extended for an additional two years without being let go out to bid. Ms. Jordan said that the current agreements with on airport concessionaires April 30<sup>th</sup> 2015 and an invitations for big (IFB) has been published, there will be a pre-bid conference February 12<sup>th</sup> and the bid deadline and opening will be March 5<sup>th</sup>.

Discussion:

Chairman Wood asked if staff expects the same companies to be back.

Ms. Jordan said that she does expect all of the same companies. Ms. Jordan noted that National Alamo and Enterprise are currently operated by Enterprise but they operate at two separate counters so there is a possibility they may consolidate. Ms. Jordan said that there is an off airport rental car company, Thrifty, that could put in a proposal as well. Ms. Jordan stated that it is a significant fiscal impact to the airport, each operator brings in a minimum of \$700,000 annually.

Mr. Marvel asked if there is anything unusual about an agreement that expires is extended instead of put out for rebid.

Ms. Jordan said that when she saw that she thought it was very unusual and some of the rental car agencies mentioned that is was very unusual.

Mr. Marvel asked what procedure was used for that to happen.

Ms. Jordan said she didn't know because she wasn't involved and she doesn't recall if it was brought to the Board or not for approval.

Mr. Marvel asked if it was fair to say if this was a decision made by the prior airport director.

Ms. Jordan said it could have been although she was not involved it was unusual to see.

Commissioner Murray asked if the current contracts had a provision for extending the contract.

Ms. Jordan said that some contracts have that provision but she did not recall these contracts having that provision and the way they were extended was not through the typical addendum to an agreement, it was just via a letter.

### **F. Conflict Disclosure Forms**

Chairman Wood said that it is an annual requirement for the Board to fill out and sign conflict disclosure forms.

## **IX. Action Items**

### **A. Planning and Environmental Services Agreement**

Mr. Johnson briefed the Board on the agreement for planning and environmental services agreement. Mr. Johnson said that at the December meeting the Board approved the committee's recommendation to select Mead and Hunt and to allow staff to begin contract negotiations. Mr. Johnson said staff has drafted the contract based largely upon a contract they have with another airport consultant that is a similar trade. The contract has been reviewed by the FAA and Mead and Hunt and both have submitted comments for the Boards review. The term will begin February 1, 2015 and is a five year contract. Staff recommends the Board approve the base contract with Mead and Hunt for planning and environmental and consultant services.

Discussion:

Commissioner Murray asked if Mead and Hunt is who the airport currently uses and if they have been in compliance with prior scopes of work.

Ms. Jordan said they are currently doing work for the airport on the phase II of the environmental assessment for the relocation of the primary runway and they have been in compliance with their scope for that project.

*Commissioner Susuras made a motion that the Board authorize the Chairman to sign the planning and environmental consulting base contract with Mead and Hunt as presented by staff. Commissioner Ball seconded. Voice Vote. Five Ayes. Commissioner Wagner: Abstain.*

***Board took a brief break.***

***Board reconvened at 7:31PM***

### **B. Airport Compliance Program**

Ms. Jordan briefed the Board on the compliance program for the Airport. Ms. Jordan said that as part of the remediation measures that the airport agreed to in the non-prosecution agreement with the DOJ they agreed to develop and implement an effective compliance and ethics program. Ms. Jordan said that tonight's draft is the final draft. Ms. Jordan said that the Airport policy webpage on the Airport's website is now active. Ms. Jordan said that she is currently working on a risk assessment and have recruited supervisors to help with it, and have put out a survey to staff to assist in the risk assessment so that should be done by the February Board meeting. The compliance program does appoint Ms. Jordan as the Chief Compliance Officer and Ben Peck as the Chief Security Information Officer.

Discussion:

None.

*Commissioner Susuras made a motion that the Board approve the Compliance Program and appoint Amy Jordan as Chief Compliance Officer and Ben Peck as the Chief Security Information Officer. Commissioner Nelson seconded. Voice Vote. All Ayes*

Chairman Wood proposed to appoint a Compliance Committee. Chairman Wood said the committee will be chaired by Commissioner Murray and will include Ms. Jordan to be on the committee as well.

### **C. Younger Agency – Second Addendum to Services Agreement**

Mr. Wegener briefed the Board. Mr. Wegener said that Lamar is purchasing the Younger Agency and they wanted to do a consent assignment. Mr. Wegener said it is an addendum to the contract with a consent assignment which says the Board is consenting to The Younger Agency assigning their advertising contact to Lamar and they are agreeing to abide by all of the terms, conditions and provisions in the contract including the first addendum.

Discussion:  
None.

*Commissioner Susuras made a motion that the Board authorize the Board chairman to execute the Consent and Assignment agreement between Lamar and Younger Agency to provide advertising in the Airport terminal. Commissioner Langley seconded. Voice Vote. All Ayes*

### **D. Resolution 2015-001 2015 Posting of Notices of Meetings**

Ms. Jordan briefed the Board. Ms. Jordan said that the Colorado Revised Statutes require that a local public body designate a place or places for posting notices. Ms. Jordan said historically they have always designated one location which is the terminal building and there is a posting Board outside the office at the airline ticket office. Ms. Jordan said that they also post on the airport website and is sent to Mesa County and they post it at the court house and the city clerk posts it on their general posting board.

Discussion:  
None.

*Commissioner Nelson made a motion that the Board adopt Resolution 2015-001 Posting of Notices of Meetings. Commissioner Murray seconded. Roll Call Vote. Commissioner Murray: Aye, Commissioner Langley: Aye, Commissioner Nelson: Aye, Chairman Wood: Aye, Commissioner Wagner: Aye, Commissioner Ball: Aye, Commissioner Susuras: Aye. Resolution is adopted.*

### **E. Election of 2015 Officers**

*Commissioner Langley nominated Commissioner Wagner as Chairman. Commissioner Nelson seconded. Voice Vote. All Ayes.*

*Commissioner Langley nominated Commissioner Wood and Vice Chairman. Commissioner Nelson seconded. Voice Vote. All Ayes.*

Chairman Wood said that since the bylaws are silent as to whether treasure, deputy treasure clerk, deputy clerk can succeed themselves, it would be his suggestion to leave those offices in place if there are no objections.

*Commissioner Susuras nominated Amy Jordan as Treasure, Ty Minnick as Deputy Treasure, Victoria Villa as Clerk, and Brian Harrison as Deputy Clerk, Commissioner Murray seconded. Voice Vote. All Ayes.*

#### **F. Resolution No. 2015-002: Resolution Concerning Execution of Documents Pertaining to Bank Accounts.**

Mr. Minnick briefed the Board and said that all this does is replace signers for checking accounts to the new Chairman and Vice chairman as well as adding one person for promissory notes.

Chairman Wagner said signatories, Commissioner Nelson and Commissioner Susuras, for promissory notes will remain the same if there are no objections.

*Commissioner Wood made a motion that the Board adopt Resolution No. 2015-002 concerning execution of documents pertaining to bank accounts. Commissioner Nelson seconded. Roll Call Vote. Commissioner Murray: Aye, Commissioner Langley: Aye, Commissioner Nelson: Aye, Chairman Wood: Aye, Commissioner Wagner: Aye, Commissioner Ball: Aye, Commissioner Susuras: Aye. Resolution is adopted.*

#### **G. Committee Appointments**

Chairman Wager said he sees no reason to change committee appointments.

Mr. Minnick said that he thinks that the staff member on the Finance and Audit Committee should be removed because he feels it is inappropriate to have a staff member on a Finance and Audit Committee.

Commissioner Wood said that it's generally beneficial to have a staff member on that committee because they often are the ones who help pull the committee meetings together and send out notices.

Chairman Wood said that that is something that probably shouldn't be done in haste so if there are no objections they will table this and bring it back at the next meeting and the current members of the committee will remain the same until then.

#### **IX. Any other business which may come before the Board**

**None.**

**X. Adjournment**

*Commissioner Wood moved to adjourn. Commissioner Ball seconded. Voice Vote. All Ayes.*

The Board meeting adjourned 8:00pm

---

Steve Wood, Board Chairman

***ATTEST:***

---

Victoria Villa, Clerk to the Board